



Project Governance Course

Introduction

This is a one day course for project owners or sponsors (which can be tailored to a half day session for executives)

It suits senior managers and project managers whose responsibilities included management project managers and multiple projects and who are charged with organisational responsibilities for ensuring project are aligned with organisational goals, are well managed and produce results.

Purpose of the Project Governance Course

The course provides information ideas and possible strategies to those who need to ensure project management is effective with an organisation. It targets project management systems and methodologies and project manager skills and performance as well as providing a sophisticated view of project management strategies

Course Objectives

At the conclusion of the course, you will be able to

- Review the functions and tasks of project managers
- Consider the role and function of a project owner
- Develop perspectives, approaches, skills and techniques to effectively perform the role of a project owner

It will provide Project Owners with a range of tools, techniques and considerations to assist them in their role.

Who should attend the course?

The people who could benefit by attending this course include:

- Project Owners/ Sponsors
- Managers of Project Managers
- Multiple project managers
- Managers of large scale projects who primarily have a coordinating role for a range of sub projects





What is the format of the course?

The course includes input, information and discussion on a range of issues. It uses several case study exercises to develop insights.

Are there any prerequisites required?

This course works better for participants where they have a good knowledge of project management concepts, processes and methodologies, and have some experience managing project managers. The Managing Project in Organisations course would be a useful pre-requisite.

Contact

If you wish to outline some special needs or would like to clarify anything about the course you are about to attend, please call Nathan Polley on 03 9380 7777. Or send an email to nathanp@moreland-grp.com.au.

We look forward to meeting you at the course and trust you will find the whole experience valuable. We know the investment of one day of your time is considerable in these busy times. Our primary success measure for the course is that participants leave with ideas they will use immediately. Our major indicator of success is that participants acknowledge the usefulness and practicality of the course at the conclusion. We are sure this will be your view. If it is not, please advise the facilitator during the course so that your concerns can be addressed



Course program

Day one

Course Introduction

- the key role of project owners
- personal introductions
- personal objectives
- PMDI

Project Governance

- project owner/sponsor

The Six Steps of Project Governance

- stakeholders
- project managers
- roles
- steering committees
- issues clarification
- reporting

Project Structure, Scope Clarity and Justification

- scope clarity
- project structure
- justification and priority
- overall project risk
- intervention strategies

Staying In Touch During Setup and Planning

Strategies for staying in touch

What to look for in Setup and Planning

Exercise: Review of Project Setup and Planning

Staying in Touch During

- using schedules
- using milestones
- 45 degree charts
- handling slippage ••Tracking costs
- resource matrices
- S-curves

Baselining

- tracking performance
- quality plans
- walkthroughs
- reviews
- deliverable signoffs

Implementation

- status assessment
- variance assessment
- estimate at completion (EAC)

Managing change

- handling escalation
- when and how to intervene
- facilitative problem solving
- counselling/coaching

Course Review

- action planning
- feedback

Close